



**The School For International Training's
T.E.S.O.L. Certificate**



FALL INFORMATION PACKET 2013

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Contact Information

For specific information about this course in Santa Fe...

Contact: **John Kongsvik**, the Director SIT TESOL-Santa Fe

1126 Morning Drive
Santa Fe, NM 87507

Telephone: (505) 204-4361 **Email:** info@tesoltrainers.com

Online: <http://www.tesoltrainers.com>



T.E.S.O.L. Certificate

What is a TESOL Certificate?

The *School for International Training's* TESOL Certificate is a 130 hour course which provides participants with professional **knowledge** and **skills** in Teaching English to Speakers of Other Languages (TESOL) as well as **tools** for their own **reflection** and **growth** as teachers.

Who takes the course?

- College-age students interested in traveling and working overseas
- Working professionals preparing to enter TESOL as an alternative career or in retirement
- Diverse people with the desire to use the certificate to finance a life abroad
- Individuals interested in teaching within their local communities
- Experienced teachers looking for practical strategies and techniques and reflective teaching skills

About the Course

The course provides *practical ESOL teacher-training* through analysis of positive teaching practices, lesson planning, practice teaching & feedback. The highly interactive sessions include **teaching real language learners**. Participants develop skills in all facets of teaching while exploring the *key principles* of language teaching and learning. Participants learn about the **TESOL field**, the **opportunities** that exist, and **how to secure employment**.

What will taking this course do for me?

- Acquire the knowledge, skills, and awareness needed of an **effective teacher of ESOL**.
- **Develop confidence** in being able to teach.
- **Gain experience** in planning, teaching, and examining teaching sessions.
- Build a **reflective approach** to teaching that encourages continuous self-development.
- Receive a **fully accredited certificate** from a highly respected university in the field of language teacher education.
- **Access** the S.I.T.'s **worldwide job bank** and Alumni Network.
- Get access to key employment resources including daily and weekly job bulletins.

The Focus

Learning

Participants engage in a language-learning experience to *explore* the *relationship* between *language learning*, *teaching*, and second language acquisition from the point of view of the learner.

Teaching

Participants *examine* the *theory & practice* of *teaching* speaking, listening, reading, writing, grammar, and culture through experiential activities, teaching demonstrations, discussions, planning, and readings.

Classroom practices

Participants plan and teach ESOL classes with *real learners*. Trainers observe and facilitate post-teaching feedback sessions. Participants learn to reflect on and assess their own teaching and that of their peers.



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Where is it being held?

Babel Education: 3216A Richards Lane. Santa Fe, New Mexico

When is it offered?

Course	Course Dates	Application Deadline
Fall	September 21 – November 23, 2013	August 15, 2013

What does the course format look like?

① **Workshops:** These are usually 3hr blocks that focus on *hands-on experiential activities*. During these session participants are fully engaged in discovering and developing their own set of language learning/teaching principles.

② **Lesson Planning:** These sessions are devoted to lesson planning during which participants prepare for practice teaching *with trainer and team guidance*. Participants who are *not scheduled* to teach have this *as free time*.

③ **Practice Teaching:** Participants put into *practice the theory and techniques* they've covered during the workshops by teaching real ESL students. Each participant teaches on ½ of the days and observes his/her peers teach on the other ½. **All participants teach a total of 6 hours!!!**

Course Fees & Considerations

- The maximum number of participants per course is 12.
 - Applicants meeting the entry requirements will be enrolled on a first come first serve basis.
 - There is a non-refundable tuition deposit of \$500 that is due with the application.
*{In the case that the prospective participant is **not** accepted, the **full deposit is returned**}*
 - The cost of the course is \$2,300 and includes all materials.
-

For specific information about this course in Santa Fe...

Visit us online at: <http://www.tesoltrainers.com>



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FREQUENTLY ASKED QUESTIONS

What is the School for International Training?

The School for International Training (SIT), located in Brattleboro, Vermont, offers master's degree programs in language teacher education and international and intercultural management. Also offered is a certificate and diploma program in NGO leadership and management and more than fifty undergraduate-level study abroad programs. The mission of the School is to enable participants to develop the skills, knowledge, attitudes and awareness needed to contribute effectively to global understanding.

SIT is recognized nationally and internationally for its work in language teacher education and has been educating learner-oriented and culturally sensitive language teachers in its Master of Arts in Teaching program for over thirty years. It has prepared over 2000 active professionals who are working in the field today making significant contributions as classroom teachers, administrators or consultants throughout the USA and in over 70 countries around the world.

Why should I take the SIT TESOL Certificate course?

The SIT course provides practical ESOL teacher-training in which participants develop skills in planning lessons and teaching speaking, listening, reading, writing, grammar, and culture. The sessions are highly interactive and experiential. The course includes planning lessons and teaching twenty hours of classes to "real" ESOL students. Trainers observe your teaching and give practical advice after each session.

Who teaches the course?

The SIT TESOL Certificate course is usually taught by two full-time trainers working in tandem. In most cases, the trainers will hold an MAT from the [School for International Training](#). Trainers are experienced ESOL teachers who have worked with adult learners, and have previous training experience.

The trainers teach the course content, process discussions, coach participants in developing lesson plans and in planning and teaching. They also observe participants' teaching and provide feedback to participants after each teaching session.

Is the course the same at all sites?

All courses follow the same curriculum and are taught by SIT-trained trainers. In addition, each course is evaluated by an SIT evaluator who observes the three parts of the program: workshop sessions, lesson planning sessions and practice teaching sessions. The evaluator reviews participants' written work as well. The evaluator ensures that the program meets SIT standards and that participants are meeting the goals and requirements of the course and are on track to receive their certificates at the end.

What kind of people take this course?

Participants are a diverse group. Many are college-age students who are interested in traveling and working overseas. There are also working professionals preparing to enter TESOL as an alternative career or in retirement. Non-native English speakers with strong English skills also take the course so they can teach English in their own countries or elsewhere. Many experienced teachers find the Certificate course a valuable introduction to SIT's model of reflective practice.



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What are the entrance requirements?

You must have a high school degree and show a capacity for college-level education including a good understanding of the English language and solid writing skills. All applicants must submit an application along with a 400 – 500 word essay, as well as have an oral interview (which can be done by phone) with the program manager. Non-native speakers need a minimum TOEFL score of 550 for the written test or 213 for the computerized version. Non-native speakers must also have a second interview to ensure their listening/speaking skills are adequate to take the course and to teach English. All participants must show a willingness to plan and teach in groups and to work reflectively.

What kind of job will I be able to get with this certificate?

This certificate can help you find an entry level position in a language institute or an adult education program in the United States or overseas. Most college and university teaching positions, however, require you to have a master's degree. SIT also offers a [Master of Arts in Teaching](#) degree.

As a graduate of the program, you will have access to information about ESOL teaching positions worldwide through SIT's Professional Development Resource Center, located on SIT's Brattleboro campus.

Will SIT's TESOL Certificate enable me to teach ESOL in U.S. public schools?

No. To teach in the public schools in the U.S. you need public school certification, a process which generally involves an undergraduate degree followed by a period of full-time student teaching in a public school under the direction of a veteran teacher. Specific requirements vary from state to state. However, the SIT TESOL certificate may qualify you for an aide position in a public school ESOL program.

Can I get college credit for the course?

Participants can petition any college or university to recognize the course hours spent in the program and issue academic credit. If you are interested in pursuing this option you should check with the Registrar's Office at whatever college or university you are attending or plan to attend. Twelve CEUs are available for an additional cost of \$300 to those who successfully complete the course.

After I finish the certificate course, if, at a later date, I decide to complete an SIT graduate degree program, is there any special financial aid available for me as a certificate course alumnus?

Yes. SIT certificate holders who enroll in any SIT master's degree program will be given tuition reductions in the amount they paid to take the course.

Does everyone who attends the course get a certificate?

No. Acceptance into the course is not a guarantee that you will receive the certificate. If a participant has not successfully completed or mastered any segment of the course, or has not completed the written work satisfactorily, the participant will not be awarded the certificate but will be awarded a letter of course attendance instead. To complete the certificate successfully, you must meet all the program requirements: 1) attend all the program sessions (allowances are made for absence due to emergency situations); 2) communicate effectively and fluently in written and oral English; 3) successfully meet the goals and objectives of the program; 4) successfully complete all the student teaching requirements and all program assignments. Trainers in the course will meet with you to give you feedback on all aspects of your work in the program. You will also do a self-assessment and a peer assessment as part of your program.



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2013 Fall Course Schedule

Monday	Tuesday	Wed	Saturday	Sunday
			<i>Day 1 Sept 21</i> 9:00 – 12:00 Class 1:00 – 5:00 Class	<i>Day 2 Sept 22</i> 9:00 – 12:00 Class 1:00 – 5:00 Class
OBSERVATION SESSION	OBSERVATION SESSION	OBSERVATION SESSION	<i>Day 3 Sept 28</i> 9:00 – 12:00 Class 1:00 – 5:00 Class	<i>Day 4 Sept 29</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00- 4:30 Plan
<i>PT#1 Sept 30</i> 6:00pm-9:00pm TEAM A	<i>PT#1 Oct 1</i> 6:00pm-9:00pm TEAM B	<i>PT#1 Oct 2</i> 6:00pm-9:00pm TEAM C	<i>Day 5 Oct 5</i> 9:00 – 12:00 Class 1:00 – 5:00 Class	<i>Day 6 Oct 6</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00- 4:30 Plan
<i>PT#2 Oct 7</i> 6:00pm-9:00pm TEAM A	<i>PT#2 Oct 8</i> 6:00pm-9:00pm TEAM B	<i>PT#2 Oct 9</i> 6:00pm-9:00pm TEAM C	<i>Day 7 Oct 12</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00-4:30 Plan	
<i>PT#3 Oct 14</i> 6:00pm-9:00pm TEAM A	<i>PT#3 Oct 15</i> 6:00pm-9:00pm TEAM B	<i>PT#3 Oct 16</i> 6:00pm-9:00pm TEAM C	<i>Day 8 Oct 19</i> 9:00 – 12:00 Class 1:00 – 4:00 Class 2:00-4:30 Plan	<i>Day 9 Oct 20</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00 - 4:30 Plan
<i>PT#4 Oct 21</i> 6:00pm-9:00pm TEAM A	<i>PT#4 Oct 22</i> 6:00pm-9:00pm TEAM B	<i>PT#4 Oct 23</i> 6:00pm-9:00pm TEAM C	<i>Day 10 Oct 26</i> 9:00 – 12:00 Class 1:00 – 4:00 Class 2:00-4:30 Plan	
<i>PT#5 Oct 28</i> 6:00pm-9:00pm TEAM A	<i>PT#5 Oct 29</i> 6:00pm-9:00pm TEAM B	<i>PT#5 Oct 30</i> 6:00pm-9:00pm TEAM B	<i>Day 11 Nov 2</i> 9:00 – 12:00 Class 1:00 – 4:00 Class	<i>Day 12 Nov 3</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00-4:30 Plan
<i>PT#6 Nov 4</i> 6:00pm-9:00pm TEAM A	<i>PT#6 Nov 5</i> 6:00pm-9:00pm TEAM B	<i>PT#6 Nov 6</i> 6:00pm-9:00pm TEAM C	<i>Day 13 Nov 9</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00-4:30 Plan	
<i>PT#7 Nov 11</i> 6:00pm-9:00pm TEAM A	<i>PT#7 Nov 12</i> 6:00pm-9:00pm TEAM B	<i>PT#7 Nov 13</i> 6:00pm-9:00pm TEAM C	<i>Day 14 Nov 16</i> 9:00 – 12:00 Class 1:00 – 4:00 Class	<i>Day 15 Nov 17</i> 9:00 – 12:00 Class 1:00 – 2:00 Class 2:00-4:30 Plan
<i>PT#8 Nov 18</i> 6:00pm-9:00pm TEAM A	<i>PT#8 Nov 19</i> 6:00pm-9:00pm TEAM B	<i>PT#8 Nov 20</i> 6:00pm-9:00pm TEAM C	<i>Day 16 Nov 23</i> 9:00 – 12:00 Class 1:00 – 4:00 Class	

There are 3 segments to the course:

1. Class: **Interactive workshop on fundamental principles of language learning and teaching**
 - Please arrive 10 minutes before class begins!!!
2. Plan: **Group lesson planning session where participants plan for their teaching sessions**
 - You *are not required* to attend the planning sessions *if* you are *not teaching* that week
3. Teach: **Practice teaching sessions where participants teach ESOL classes and reflect on them**
 - All participants must attend 9 teaching sessions (1 evening per week)
 - All participants must observe 4 additional teaching sessions.



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Course Payment Information

Fall Course: September 21 – November 23, 2013

<i>Tuition</i>	\$2300	Including Deposit	<u>Deadlines</u>
<i>Application Fee</i>	\$75	Due with Application	<i>August 15, 2013</i>
<i>Deposit</i>	\$500	Due with application	<i>August 15, 2013</i>
<i>Balance</i>	\$1800	Due on or before	<i>September 01, 2013</i>

- ***Tuition*** for the SIT TESOL Certificate, \$2300, ***covers all materials***. Participants receive a binder of information as well as free access to a library of resources and materials.
- A **\$500** nonrefundable ***deposit is required*** to hold your space. Please submit this deposit (***in addition to*** the \$75 application fee) with your application form.
- This **\$500 deposit will be returned** to you if you are not accepted into the program or if there are no available spaces.
- ***Once accepted, no refunds*** can be given due to the limited number of seating in the course.
- If a participant decides not to attend a course to which s/he has been accepted, s/he may ***apply*** the \$75 application ***fee*** and the \$500 non-refundable ***deposit*** to another course ***within 6 months***, provided SIT is able to fill his/her spot in the original course.
- If a participant must withdraw mid-course for serious medical reasons or because of a family emergency, and can provide a doctor's certificate confirming the situation, s/he can ***re-enroll within 6 months*** without payment of further fees. There will be no refund.

All fees may be paid by credit-card check, check, or money order.

Please make any payment out to John Kongsvik.

Please Note:

Obtaining the SIT TESOL Certificate Acceptance into the course is not a guarantee that a participant will receive the certificate.

If a participant has not successfully completed or mastered any segment of the course, or has not completed the written work satisfactorily, the participant will not be awarded the certificate, but rather will be awarded a letter of course attendance instead.

If course trainers agree that a non-native English speaker's English skills are inadequate to teach advanced level students, the participant will not be awarded the course certificate, but rather will be awarded a letter of course attendance instead.



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**Contact List
of
Course Graduates**

Here is a list of people you may wish to call to ask them about the experience they've had with the SIT TESOL Certificate Course. This will give you an opportunity to better understand what the content of the course is and how it is delivered.

All of these people have taken the course in Santa Fe with me, John Kongsvik. If you would like to speak with other graduates who have taken the course in other parts of the world, it can most certainly be arranged.

At the moment, there are graduates from this course teaching in Mexico, Peru, China, Taiwan, South Korea, Japan, France, Myanmar and many other countries. In addition, there are scores of people teaching all over the United States (even in Santa Fe).

Course Taken	Name	Phone	Email
Spring '13	Sheryl Leonard	805-340-3512	tipolouri@gmail.com
Spring '13	Christina Romero	816-877-1168	romero.christina@gmail.com
Fall '12	Sara Manges	505-690-4640	Sarahmanges@aol.com
Fall '12	Claire Schneider	505-992-0183	Claire.e.schneider@gmail.com
Summer '12	Geraldine Lilly	505-982-8856	geriola@aol.com
Spring '12	Cory Abrams	505-919-8516	nagar14@yahoo.com
Spring '12	Laura Marcus Green	505-989-1856	lauraruth@earthlink.net
Summer '11	Sheilah Rose-Luke	505-506-6274	sheilahluke@comcast.net
Summer '11	Kim A. Rubin	505-690-7180	kim@rubinedu.com
Summer '11	Jennifer Sprague	505-982-9467	Jennifer_sprague@hotmail.com
Summer '11	Maxine Swisa	505-570-0550	Maxine@unicopia.org
Summer '11	Carole Watson	505-718-9812	maggieb726@aol.com
Summer '10	Claire E. Horn	415-435-6609	clairehorn@comcast.net
Summer '10	Marsha Scarbrough	505-982-8466	medicinedance@aol.com



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Course Program: **Fall:** 09/21/2013 – 11/23/2013

Personal Data

Name (as you wish it to appear on your certificate) _____

Current address _____

Permanent address _____

Telephone (hm) _____ (wk) _____

E-mail: _____ Fax: _____

Occupation _____ Citizenship _____ Gender **M/F**

Native language _____ Date of Birth _____ SS# _____

Educational Background

<u>School Attended</u>	<u>Dates</u>	<u>Degree/Diploma</u>
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Language Learning Experience

Do you have experience learning other languages? Yes _____ No _____

If yes, which languages and for how long?

Teaching Experience

Do you have any teaching experience? Yes _____ No _____

If yes, what have you taught, to whom and for how long?

Other Information

Why do you want to take the SIT TESOL Certificate course? _____



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What do you plan to do with your certificate, if awarded? _____

How did you hear about the SIT TESOL Certificate course?

Please write a brief **'bio-blurb'** about yourself to be included in the program binder.
(Everyone will receive a list of everyone's name, address, and brief biography)

Please sign _____ Date _____

Along with the application, all applicants are required to submit a 400-500 word response to the following:

*Jon McClelland, Harvard Psychologist, has stated that the three ingredients to successful learning are:
 Wanting to learn, Knowing how to learn, and Having a chance to learn.*

Discuss this in an essay using personal examples from your own learning (not limited to language learning). Please note, as reflective teaching is the foundation of this course, we would like to have a sample of how you reflection on this universal topic.

Please return the application and the essay, along with the application fee, & non-refundable tuition deposit to:

John R. Kongsvik - Director
 SIT TESOL Certificate Program
 1126 Morning Drive
 Santa Fe, NM 87507

Telephone: 505-204-4361